

**PALM BEACH COUNTY**  
**INFRASTRUCTURE SALES TAX TYPE 1 TRANSFER**

PROJECT:	Loxahatchee Groves Septic System Replacement	CATEGORY:	Sanitary Sewer and Septic System Replacement
PROJECT NO.:	T032	DISTRICT NO:	6
CONSTRUCTION DEPARTMENT:	Facilities Development & Operations	DEPT. TRANSFER #:	24-05
OPERATING DEPARTMENT:	Parks & Recreation		

A Type 1 Transfer authorizes the transfer sweep of Residual Funds from the Approved Project Budget to the Department Reserve.

Summary of Transfer Details: This project has been completed.

Date of Project Close-Out:	3/23/2023
Approved Project Budget:	\$50,000
Total Project Cost:	\$49,702
Amount to be Transferred/Swept:	\$298
Department Reserve before this Transfer:	\$1,544,528
Department Reserve after this Transfer:	\$1,544,826

PALM BEACH COUNTY  
 Requested by Operating Dept.:  
 By: *[Signature]*  
 Title: Director Parks & Recreation Dept.  
 Date: 2/28/24

Recommended by Jacobs Project Management:  
 By: *Nestor Martinez*  
 Title: Project Manager  
 Date: 02/29/24

Approved by OFMB:  
 By: *[Signature]*  
 Title: Asst Budget Director  
 Date: 3/6/24

PALM BEACH COUNTY  
 Requested by Construction Dept.:  
 By: *[Signature]*  
 Title: FDO Director  
 Date: 2/29/24

PBC Expense Budget Document(BGEX)

Dept: 581 ID: 02232400000000001043 Ver.: 1 Function: New Phase: Draft

Modified by dcapria . 03/06/2024

Expense Budget		Total Lines: 5								
Budget FY	Fund	Department	Appr Unit	Unit	Object	Dollar Amount	Increase/Decrease	Event Type		
2024	3950	581	581T012CA	T012	6504	\$762,741.00	Decrease	BG06		
2024	3950	581	581T012CA	T012	6505	\$378.00	Decrease	BG06		
2024	3950	581	581T032CA	T032	6505	\$1.00	Decrease	BG06		
2024	3950	581	581T032CA	T032	6520	\$297.00	Decrease	BG06		
2024	3950	581	5819900NL	9900	9908	\$763,417.00	Increase	BG06		

From 1 to 5 Total: 5 Show Lines: 10  Export to CSV

Expense Budget

Action: <input type="button" value="Modify"/>	Budget FY: 2024
Event Type: BG06	Fiscal Year: 2024
Name: <input type="text"/>	Period: 6
Start Date: <input type="text"/>	Fund: 3950
End Date: <input type="text"/>	Department: 581
Dollar Amount: \$762,741.00	Appr Unit: 581T012CA
Increase/Decrease: <input type="button" value="Decrease"/>	Unit: T012
	Object: 6504
	lotb Non Infrastructure
	Contact: <input type="text"/>
	Contact Name: <input type="text"/>
	Description: CWIP sweep
	House Bill Number: 24-0587
	Debt ID: <input type="text"/>

Prepared by: Parks + Recreation

Recommended by: ASD 3/6/24

Approved by: Mac Long 3/6/24

Posted by: Diana Capria 3/7/24


24-0587




**Inter-Office Memo  
Palm Beach County  
Parks & Recreation Department**

**DATE:** February 23, 2024

**TO:** Alicia DeAbreu, Assistant Budget Director  
Office of Financial Management and Budget

**THROUGH:** Rebecca Schnirman   
Director, Financial and Support Services Division

**FROM:** Reid Raymond   
Financial Analyst, Financial & Support Services Division

**RE:** Non-Board Budget Transfer BGEX 581 022324\*1043

Please process this budget transfer for the Parks and Recreation Department:

<u>Advantage #</u>	<u>Account Title</u>	<u>Increase</u>	<u>Decrease</u>
3950-581-T012 6504	Iotb Non Infrastructure		762,741
3950-581-T012 6505	Design/Eng/Mgmt- Cip Admin		378
3950-581-T032 6505	Design/Eng/Mgmt- Cip Admin		1
3950-581-T032 6520	Park Improvements		297
3950-581-9900 9908	Res-New Projects	763,417	
	<b>Totals</b>	<b>763,417</b>	<b>763,417</b>

This budget transfer is to sweep the remaining project funds for the Sports Lighting Replacement Countywide FY22 (T012) and Loxahatchee Groves Septic System Replacement (T032) to the Parks Department IST Reserves. This transfer will be brought to the IST Oversight Committee on May 16, 2024.

Please contact me if you have any questions or need additional information.

Approved by:   
Jennifer Cirillo, Department Director

Attachment: Document Posting Report



### CWIP TRANSMITTAL MEMO

**TO:** Sherry Brown, Director  
Office of Financial Management & Budget

**THRU:** Jennifer Cirillo, Director  
Parks and Recreation Department

**THRU:** Rebecca Schnirman, Director Financial & Support Services  
Parks and Recreation Department

**FROM:** Reid Raymond, Financial Analyst III  
Parks and Recreation Department

**SUBJECT:** Construction Work-in-Progress (CWIP)  
Completed Projects and Substantially Completed Projects

**DATE:** February 23, 2024

In accordance with reporting requirements specified in PPM CW-F-054 (Capital Projects Management Oversight) and CW-F-062 (Construction Work-In-Progress Accounting Policies), the CWIP activity status is as follows:

Fund	Dept	Unit	Object	Program Code	Program Period	Project Description	Date of Completion	Document I.D. #	FAMO Use
3950	581	T012	6504			Sports Lighting Replacement Countywide FY22	FY2023	BGEX 581 022324*1043	
3950	581	T012	6505			Sports Lighting Replacement Countywide FY22	FY2023	BGEX 581 022324*1043	
3950	581	T032	6505			Loxahatchee Groves Septic System Replacement	FY2023	BGEX 581 022324*1043	
3950	581	T032	6520			Loxahatchee Groves Septic System Replacement	FY2023	BGEX 581 022324*1043	

cc: Angelo DiPierro, Manager, OFMB Fixed Assets Management Office  
Leonardo A. Bejarano, Financial Analyst II, OFMB Fixed Assets Management Office  
Paul A. Guzinski, Manager, Finance Services, Accounting & Financial Reporting  
Wayne Hart, Staff Accountant, Senior Finance Services, Accounting & Financial Reporting

attachment

## Advantage Document: Posting Line Information

BGEX 581 0223240000000001043

02/28/2024

<u>Accounting Line</u>	<u>Appropriation Unit</u>	<u>Object Code Description</u>	<u>Increase</u>	<u>Decrease</u>
3950-581-T012-6504	581T012CA	IOTB NON INFRASTRUCTURE		\$762,741.00
3950-581-T012-6505	581T012CA	DESIGN/ENG/MGMT- CIP ADMIN		\$378.00
3950-581-T032-6505	581T032CA	DESIGN/ENG/MGMT- CIP ADMIN		\$1.00
3950-581-T032-6520	581T032CA	PARK IMPROVEMENTS		\$297.00
3950-581-9900-9908	5819900NL	RES-NEW PROJECTS	\$763,417.00	
		<b>TOTALS</b>	<b>\$763,417.00</b>	<b>\$763,417.00</b>

**Expense Summary as of 3/6/2024**  
**Department: Parks & Recreation-Capital**  
**Fiscal Year 2024**

<u>FY</u>	<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Appr Unit</u>	<u>Obj</u>		<u>Adopted Budget</u>	<u>Curent Mod Budget</u>	<u>Preencumb</u>	<u>Encumb</u>	<u>Expended</u>	<u>Available</u>
2024	3950	581	9900	5819900NL	9908	Res-New Projects	943,087.00	841,409.00	0.00	0.00	0.00	841,409.00
						Non Operating	943,087.00	841,409.00	0.00	0.00	0.00	841,409.00
						<b>Total for Unit: 9900 Reserves</b>	<b>943,087.00</b>	<b>841,409.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>841,409.00</b>
2024	3950	581	T032	581T032CA	6504	lotb Non Infrastructure	761.00	761.00	0.00	0.00	760.17	0.83
2024	3950	581	T032	581T032CA	6505	Design/Eng/Mgmt- Cip Admin	1.00	1.00	0.00	0.00	0.00	1.00
2024	3950	581	T032	581T032CA	6520	Park Improvements	299.00	299.00	0.00	0.00	0.00	299.00
						<b>Capital</b>	<b>1,061.00</b>	<b>1,061.00</b>	<b>0.00</b>	<b>0.00</b>	<b>760.17</b>	<b>300.83</b>
						<b>Total for Unit: T032 Loxahatchee Groves Septic System Rep</b>	<b>1,061.00</b>	<b>1,061.00</b>	<b>0.00</b>	<b>0.00</b>	<b>760.17</b>	<b>300.83</b>
	<b>Fund 3950</b>					<b>Local Government One-Cent Infrastructure Surtax</b>	<b>944,148.00</b>	<b>842,470.00</b>	<b>0.00</b>	<b>0.00</b>	<b>760.17</b>	<b>841,709.83</b>
						<b>FY 2024</b>	<b>944,148.00</b>	<b>842,470.00</b>	<b>0.00</b>	<b>0.00</b>	<b>760.17</b>	<b>841,709.83</b>
						<b>Grand Total</b>	<b>944,148.00</b>	<b>842,470.00</b>	<b>0.00</b>	<b>0.00</b>	<b>760.17</b>	<b>841,709.83</b>

{BUD\_STRU\_29\_LVL\_2.BFY} = 2024.00 and  
 {BUD\_STRU\_29\_LVL\_2.DEPT\_CD} = "581" and  
 {BUD\_STRU\_29\_LVL\_2.FUND\_CD} = "3950" and  
 {BUD\_STRU\_29\_LVL\_2.UNIT\_CD} in ["T032", "9900"]